



## Queen Mary's Grammar School

Headmaster: R J Langton, M A

### GIFT AID DECLARATION

*I, the undersigned, wish the charity named below to be able to reclaim tax paid by me on all donations made to the named charity after the date of signature below and for the previous 4 years. I hereby declare that I am a United Kingdom tax-payer.*

Title		Initials	
Surname Name (caps)			
Address			
Charity Name:	Queen Mary's Grammar School Registered Charity No. 529001		
Date			
Name of pupil (if applicable)			
Signature			

Please note:

You must pay an amount of income tax or capital gains tax equal to the tax deducted and to be reclaimed on these donations. You may withdraw your Declaration at any time but only in respect of donations made after the date of cancellation. Please inform the School if you cease paying tax.

If you pay Income Tax at the higher or additional rate and wish to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment Tax Return, or ask HM Revenue and Customs to adjust your tax code.

Please remember to notify us if you:

- Wish to cancel this declaration
- Change your name, or your home address
- No longer pay sufficient tax on your income and/or capital gains

Please return the completed form to the Finance Office at School.

CF/declaration.doc GC/2012



Queen Mary's Grammar School, Sutton Road, Walsall, West Midlands, WS1 2PG

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Part of the Mercian Trust, a charitable company, limited by guarantee.

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Registered Office: 26 Birmingham Road, Walsall, WS1 2LZ